



**MORECAMBE FC
COMMUNITY SPORTS**

JOB DESCRIPTION

COMMUNITY SPORTS COACH (Casual)

Post Title: Community Sports Coach (casual)
Responsible to: Senior management
Hours; Casual
Salary: £10 per hour
Location: Various sites across the Lancaster & Morecambe District

Job Purpose:

To deliver high quality, multi-sport coaching sessions in schools and community settings for all ages and abilities within the Lancaster & Morecambe district. The programme aims to enable individuals to develop their skills and abilities to reach their potential and to enjoy the benefits of physical activity.

Throughout the programme, coaches will also promote positive healthy lifestyle choices and deliver educational messages through the power of sport and physical activity

Main Duties and responsibilities;

- To prepare and implement well-structured and progressive programmes ensuring a high quality, enjoyable experience centred on the needs of the participants.
- To deliver sport and physical activity programmes, encouraging attendance in particular by children and adults who do not usually participate in sport or physical activity.
- To deliver coaching sessions at various sites across the Lancaster & Morecambe district.
- To work evenings and weekends as determined by the needs of the Charity.
- The post holder will be subject to an enhanced Disclosure Barring Service check.
- To represent the charity by being a positive role model, successfully engaging with participants, clients, and stakeholders.
- To ensure that participants are motivated by, and retained in, sport through high quality coaching.
- To carry out administrative duties as necessary e.g. maintain accurate attendance registers, collect monies, carry out risk assessments, progress reports that meet the needs of the charity and funding partners.

- To ensure that all activities are delivered within a safe, controlled environment.
- To deliver sessions in line with best practice guidelines in health/safety and safeguarding.
- To be aware of and comply with all relevant policies and procedures provided by the charity.
- To administer first aid where required and to accurately record and report any injuries or accidents.
- To ensure all equipment associated with the coaching programme is correctly set up, maintained and transported correctly.
- To be committed to CPD and attend training course seminars and meetings as required
- To take an active role in any other duties commensurate with the post that are required to deliver the outcomes of the charity

**Person
Specification**

Area	Essential	Evidence
Knowledge / Training / Qualifications	<p>Hold a minimum Level Two Sports Coaching qualification (as recognised by Sport England).</p> <p>First Aid Qualification</p> <p>Safeguarding and Protecting Children training (or equivalent)</p> <p>Full UK Driving licence & access to a car</p>	<p>Application Form</p> <p>Application Form</p> <p>Application Form</p> <p>Application Form / Interview</p>
Aptitude and Skills	<p>Demonstrate good organisational and planning skills.</p> <p>Ability to plan progressive, developmental sport and physical activity programmes.</p> <p>Ability to contribute to work as part of a team, also being able to work independently and on own initiative.</p> <p>Effective communication skills.</p>	<p>Application Form / Interview</p> <p>Application Form / Interview</p> <p>Application Form / Interview</p> <p>Application form / interview</p>
Work Experience	<p>Experience of coaching in a wide range of environments including schools, club and community settings.</p> <p>Ability to inspire, motivate and encourage people through sport</p>	<p>Application Form / Interview</p> <p>Application Form / Interview</p>

<p>Personal Attributes & values</p>	<p>Ability to adapt sessions appropriately dependent on the needs of participants</p> <p>Excellent communication and interpersonal skills, the ability to communicate with people at all levels.</p> <p>Working knowledge of Microsoft office including outlook, work and excel.</p> <p>Demonstrate the highest levels of honesty and integrity</p> <p>To have compassion and empathy for service users and colleagues</p> <p>To treat people with dignity and respect</p>	<p>Application Form / Interview</p> <p>Application form / Interview</p> <p>Application form / Interview</p> <p>Application Form / Interview</p> <p>Application Form / Interview</p> <p>Application Form / interview</p>
<p>Additional Requirements</p>	<p>Good understanding of Safeguarding and health and safety principles,</p> <p>Commitment to continuous professional development and willingness to undertake training where necessary.</p> <p>Commitment to equal opportunities.</p> <p>A flexible attitude to work</p> <p>Complete and enhanced DBS check</p>	<p>Application form / Interview</p> <p>Application form / Interview</p> <p>Application form / Interview</p> <p>Application form / Interview</p> <p>Application form / Interview</p>